

## **AUTHORISATION FORM FOR CHANGE IN ACCOUNT**

### CUSTOMER DETAILS

#### **Current Account**

#### **New Account**

Account Number _____	Account Number _____
Name/Company Name _____	Name/Company Name _____
ID/Passport No _____	ID/Passport No _____
Company Registration No _____	Company Registration No _____
Vat No _____	Vat No _____

Upon Signature by both Parties of this Form the Parties agree and accept that:

1. The Current Holder is requesting Melita Limited ("Melita") to terminate the Current Account. S/he accepts that upon termination, all pending balances, Early termination Fee/s and applicable charges on the Current Account including any amounts invoiced retrospectively after such termination, must be paid with immediate effect and shall remain his/her sole responsibility;
2. The Current Holder acknowledges that the Current account and account number will no longer be valid. A new account number will be assigned to the New Account Holder;
3. The Current Holder acknowledges and consents that upon termination any mobile/ fixed numbers, resources or equipment listed hereunder will be transferred to the New Account Holder;
4. Both Parties acknowledge and accept that the change requested shall be effective following a full verification of all documents mentioned hereunder. Melita is authorized to ask for additional information/documents from the parties.
5. Both Parties agree to indemnify and hold Melita harmless in respect of claims arising out of the termination and change of the above-mentioned account and release Limited from any responsibility connected with such changes.
6. The New Account Holder acknowledges that new Standard Terms and Conditions will be signed for services provided on the new account and such services are also subject any applicable tariff specific terms and conditions.

A copy of ID Cards/Passports, Memorandum & Articles of Association/Board Resolution should be presented with this Form.

\_\_\_\_\_  
Signature of Current Account Holder

\_\_\_\_\_  
Signature of New Account Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Contact Number

### Office Use Only

#### **Current Account**

#### **New Account**

Account Type \_\_\_\_\_

Account Type \_\_\_\_\_

#### RESOURCES:

- Mobile Number \_\_\_\_\_
- Fixed Numbers \_\_\_\_\_
- Set-top boxes \_\_\_\_\_
- Modem \_\_\_\_\_

Temporary Number/s Assigned \_\_\_\_\_